

West Branch RV Rules & Rental Agreement for RV space

\$20.00 per day or 500.00 per month pre-paid cash or money order to West Branch Village.
Includes: Lot rent, electricity, water, sewer line, garbage removal, & two assigned off-street parking spaces in front of RV space. Check-In 1:30pm and Check-Outs before 10am on day of departure with 48 hour notice required for any rental refunds.

West Branch Village Office Phone: 319-643-5645
157 Powell Street
West Branch, Iowa 52358

All Rules apply to you and your guests.

1. All RV Equipment must be working properly (Water, Electric & Sewer.)
2. Limit 2 vehicles. Park only in two assigned spaces in front of home site.
3. No items down toilet except toilet paper.
4. Any costs due to damage to lot, sewer system, water, or electrical will be paid immediately. No sewer waste spillage allowed.
5. Dogs allowed with approval from management. Only indoor cats allowed.
6. All items must be stored in or under RV when not in use.
7. No Garbage cans or bags outside of RV. Garbage must be taken directly to dumpsters provided. *Corrugated cardboard boxes must be placed in white dumpster next to open storage for recycling.
8. Open pit burning prohibited. BBQ grills only.
9. Follow posted traffic sign. Speed limit is 15 mph. Please inform your guests.
10. Foul language, fighting, harassment, or loud noises which are disturbing to other residents is not allowed.
11. No usage or sales of illegal drugs.
12. **Winter Rules: (By October 1st)** It is your responsibility to maintain the water and sewer lines to the Park service with a heat tape, keeping it properly insulated and operational at all times. No dripping water from broken plumbing allowed into sewer lines causing freeze-up of drainage system. In extreme cold weather you are required to insulate the sewer drop to the drain.
13. You are required to clear snow away from your unit and vehicles. Do not shovel snow into the street. Put it in your yard.

In order to insure the safety of West Branch Village, I hereby authorize West Branch Village to investigate data which is obtained from any public or private records. I agree to abide by all rules to West Branch Village. If not, I agree to leave West Branch Village immediately upon request by Manager. I agree to forfeit all pre-paid money for an early departure.

Date	Name of Owner of RV	Date of Birth	Social Security #			
Name of Spouse or Resident #2	Date of Birth	Social Security #				
Make of RV	Model	Color	Size			
RV Plate #	State	Driver's License #	() Cell Phone #			
Home address	City	State	Zip () Home Phone #			
Vehicle #1	Year	Make	Model	Color	License Plate #	State
Resident Signature						Date

West Branch Village
157 Powell Street
West Branch, Iowa 52358
Ph: 319-643-5645 Fax: 319-643-2082

Dear RV Residents,

In order to simplify our book keeping system, we find it necessary to move all RV payments to the next closest **Friday** and from this date forward, rent will be pre-paid by week on each Friday. All RV rental agreements require rent to be pre-paid either in cash or money order only. Rent is required to be in the office before 5:30pm closing time on Fridays. No exceptions. If you do not pre-pay on Friday, you will need to remove your RV from West Branch by 10am the next day (Saturday).

Please arrange your business affairs to have rent paid for the week ahead. You may also pay by the month. Those paying by the month will be required to pay by the closest Friday (plus or minus days) in order to round out the month. It is still a flat fee of \$20 per day. We have a drop box provided at our front door for your convenience. Please mark your envelope with your name, RV space #, and any other information you think will be helpful. We will make sure you get a receipt placed on your door. Please inform us of your departure with 24 hr. notice as per your rental agreement. Thank you for your assistance. Please sign, date and return to the office.

I agree to the above _____ Date _____

Sincerely,

Carrie Hourigan,
West Branch Village, Office Administrator